



# City of Gonzales

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## **COMMUNITY HEALTH WORKER** **\$19.36 - \$21.78 Hourly** **Open Until Filled**

### **BACKGROUND**

In December 2020, the Monterey County Board of Supervisors agreed to establish a Community Health Worker (CHW) initiative that would provide support for an unprecedented number of CHWs to work across the County in an effort to suppress the cases of COVID-19. The project is a six-month project set to go through June of 2021. These CHWs would work in disproportionately impacted census tracts, such as in the City of Gonzales.

The City of Gonzales will recruit, train and hire the CHW to provide support to residents around their COVID-19 needs including identifying residents that are infected to support them during isolation/quarantine, use case management strategies to connect them to available resources and provide outreach, support and education around testing and vaccination.

The CHW's work is intended to reduce the spread of the virus by ensuring that all individuals have access to the information and supports they need while working collaboratively with other CHWs across the county. The Community Foundation for Monterey County (CFMC) and the County of Monterey are partners in distributing the funds to partnering organizations such as the City of Gonzales.

### **DISTINGUISHING CHARACTERISTICS**

This is an entry level part-time temporary position set to go through June 30, 2021. The CHW will serve as a local navigator to support individuals in the community with a variety of functions such as: connecting them to resources, helping to answer questions on testing and vaccines sites. They will provide quarantine supports and will work with the county-wide collaborative to decrease the rate of infection in the community. To do this effectively the following characteristics are desired:

- Have active knowledge and interest in supporting residents to navigate systems
- Bilingual English and Spanish
- Basic computer skills (Microsoft Office, Google Applications, social media (FB, twitter, Instagram))
- Ability to track and report on project activities
- Ability to manage multiple tasks and projects
- Flexibility of schedule, ability to work some nights and weekends
- Friendly communication skills in person and over phone
- Active listening skills, including the ability to summarize or articulate key points
- Ability to give, receive and incorporate constructive feedback
- Must be a self-starter and outgoing
- Must be able to work independently and in collaboration as needed

### **SUPERVISION RECEIVED AND EXERCISED**

The CHW will report to the Project Coordinator and the project will be overseen by the Community Engagement and Strategic Partnerships Director.

### **EXAMPLES OF DUTIES**

Duties may include, but are not limited to, the following:

- Identify families that have been exposed or tested positive for COVID-19
- Support families with resources needed to quarantine/isolate
- Support other activities as needed to achieve project outcomes
- Support individuals with testing and vaccine information and scheduling
- Other duties as assigned

Job Responsibilities include, but are not limited to:

#### **Identifying Families and Individuals through Outreach**

- Attend capacity building trainings to ensure information is up-to-date and strengthen skills to connect with residents
- Conduct outreach and education at various sites to give information to people exposed to COVID-19 and those testing positive who may need quarantine supports
- Conduct outreach in fields, parking lots and/or high traffic areas in the community such as grocery stores
- Support in canvassing and outreach events as needed
- Conduct and answer phone calls and serve as a trusted messenger in the community around COVID-19 and respective resource
- Provide information on COVID-19 and vaccination

#### **Resource Support**

- Identifying resources for families to quarantine/isolate and connect them to resources
- Supporting families and individuals in making COVID-19 testing appointments and vaccination appointments
- Purchasing and/or delivering food or supplies needed for families and individuals in quarantine/isolate

#### **Project Support**

- Support the project as needed to ensure there are no gaps, responsibilities may shift given the demand for the support of the project
- Help to ensure effective coordination is taking place across the county-wide program

### **EXPERIENCE AND TRAINING**

- A can-do attitude is required for this position as there will be both independent work as well as teamwork.

- Any combination of volunteer experience, knowledge of the community and community connections could provide the required knowledge and skills to successfully fulfill the duties of this job.
- Additional training and support will be provided on the job through the county-wide collaborative by the Health Department and other subject matter experts.

### **TYPICAL PHYSICAL REQUIREMENTS**

- The employee should be able to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.
- While performing the duties of this job, the employee is frequently required to sit, talk and hear, use hands, handle, feel or operate objects, tools, or controls; and reach with hands and arms. The employee is occasionally required to walk.
- Able to lift 30-pound box and carry it 100 feet; push a hand truck/ dolly with a load of 150 pounds a distance of 100 yards; and access items on shelves in files located 0 to 60 inches above the floor.
- Specific vision abilities required by this job include close vision and the ability to adjust focus.
- The employee may be exposed to COVID-19 positive patients and environments. Vaccine protection available to qualifying applicant.